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(231) 325-3051  
(231) 325-2767 FAX

**Your Local Road Professionals**

## **STATE CATCH BASIN CLEANING BID**

### **PRE-QUALIFICATIONS:**

Bidders shall be licensed builders in the State of Michigan and have available, upon request, three references of previous work experience including the company name, address, phone and a contact person.

### **INSURANCE REQUIREMENTS:**

Throughout the time work is being performed under this Agreement, Contractor shall obtain and maintain public liability insurance in the sum of not less than ONE MILLION and 00/100 DOLLARS (\$1,000,000.00) for damages relating to any one person or for damages relating to any one occurrence. This insurance policy shall name the Road Commission as an additional named insured and shall contain a provision that the policy cannot be terminated, canceled, or substantially altered without thirty (30) days written notice to the Road Commission. Contractor shall provide notice of compliance with this insurance provision before beginning the work to be performed under this Agreement. Contractor shall indemnify and hold harmless the Road Commission, its officers, board members, assigns, agents, servants, employees, and insurance companies from any and all damages, legal fees or expenses, losses, claims and actions which may arise out of performing the services contemplated by this Agreement.

### **SUBCONTRACTING:**

The approval of the Road Commission shall be obtained prior to any substantial work being subcontracted. The contractor shall assure that any subcontractor named has sufficient equipment, insurance and personnel to properly complete any item of work within the specified time.

**NOTICE TO BIDDERS** – Sealed proposal will be received by the Benzie County Road Commission at the following address until 1:00p.m., Friday, March 27, 2020. All proposals must be in sealed envelopes, plainly marked as to the contents and the name of the bidder. Telephone, emailed or faxed bids will not be accepted.

The Benzie County Road Commission is an Equal Opportunity Employer and all bidders are given equal opportunities to submit bids and will not be discriminated against on the grounds of race, color, national origin, religion, sex, physical handicap or age.

The Board reserves the right to reject any or all proposals or to waive any irregularities in bidding and to accept the proposal deemed to be in the best interest and to the advantage of the Benzie County Road Commission.

# STATE CATCH BASIN CLEANING BID

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## NOTES

The Contractor shall provide all personnel, equipment, tools, materials, supervision, and other items necessary to perform the services as described in the specifications herein.

All work shall be performed in accordance with all federal, state and local governing authority, laws and regulations.

All work included in this Contract, except trouble/emergency calls, shall be performed during daylight hours from 8:00 a.m. to 3:00 p.m. only, unless otherwise directed by the BCRC Superintendent. No work shall be allowed on weekends unless prior approval is obtained from the BCRC Superintendent. Work shall not be permitted on Holidays, as defined by the BCRC Superintendent. The BCRC Superintendent shall suspend the work at any time, if traffic is being unduly hampered or delayed by the work in progress.

The Contractor shall provide services at the location and frequencies, as directed by the BCRC Superintendent.

The Contractor is responsible for disposal of all material using Disposal Method listed below. At no time will waste material or storage containers be staged/stored on MDOT properties or right of way.

### **Disposal Method**

The waste generated shall be transported and stockpiled at Benzie County Road Commission Thompson Pit, located on Platte Road. Location of stockpile in pit will be designated by the BCRC Superintendent. MDOT will sample and test stockpiled material.

If, at any time during operations, the material is suspected of being hazardous, the BCRC Superintendent shall be notified.

Drainage structures to be cleaned shall be measured as Drainage Structure Lead, cleaning each. The completed work will be paid for at this Contract unit price each, which price includes all equipment and labor to clean basin or manhole and hauling, and disposing of all waste.

# STATE CATCH BASIN CLEANING BID

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## SUPPLEMENTAL SPECIFICATIONS

The Contractor shall provide clean out of specified catch basins in accordance with requirements stated herein. The Contractor shall also furnish supervision and all labor, equipment, transportation, disposal of catch basin debris in accordance with all Federal and State statutes and incidentals necessary to satisfactorily perform the services at the frequencies and during the times as specified herein.

### **Catch Basin**

The Contractor shall inspect all drainage structures and catch basins scheduled for clean out to determine the amount of material in each drainage structure and catch basin. The Contractor shall clean all structures and catch basins containing two (2) inches or more of material. The Contractor shall prepare an inspection log each week during cleaning operations. The log shall identify each drainage structure and catch basin inspected. The log shall include the trunk line name, and direction of travel, the name of the nearest intersection, the catch basins distance from the intersection, the depth of contents and remarks describing needed repairs. The Contractor shall update the log each week and provide copy of the log to the BCRC Superintendent each week during cleaning operations. The inspection log shall identify the amount of material in the catch basin or drainage structure, any repairs they may need and any blocked outlets.

Catch basin cleaning will be performed between April 3<sup>rd</sup> and June 5<sup>th</sup>.

One (1) unit shall equal one (1) catch basin.

### **Emergency Requests**

The Contractor shall be available 24 hours, seven (7) days a week. The Contractor shall organize his/her operations to respond to emergency calls for catch basin clean out services from the BCRC Superintendent. Following a call from the BCRC Superintendent, the Contractor shall provide the necessary equipment for catch basin clean out at the designated scene within two (2) hours of notice. This activity is typically done in conjunction with localized flooding for catch basin clean out.

All cleaning of drainage structures and catch basins shall be paid on a unit price per catch basin per cleaning basis. The completed work will be paid for at this Contract unit price, which price includes all equipment and labor to clean basin or manhole and hauling, testing, disposing of all waste, and traffic control to satisfactorily complete the work as described.

# STATE CATCH BASIN CLEANING BID

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## EQUIPMENT REQUIREMENTS

### General

The Contractor shall furnish, operate, and maintain suitable and adequate equipment necessary to perform the cleaning and/or sweeping operation in an approved safe, workmanlike manner without hindrance, delay, or damage to the road or roadside.

The Contractor shall be required to use a cleaner with dual steering control and hold at least five (5) cubic yards of debris. All equipment shall be approved through an acceptable demonstration of the equipment's capabilities, suitability, and condition to BCRC. Demonstrations will be at no cost to BCRC.

All equipment shall meet all federal, state, and local safety requirements. Equipment shall be equipped with commercial type flashing amber lights plainly visible from all directions. Flashers shall have a minimum of 32 candlepower output and flash 50 to 60 times per minute.

A lighted arrow Type B or C as specified in the 2012 Michigan Department of Transportation Standard Specifications for Construction shall be mounted on, or towed behind, each vehicle.

The Contractor will use Truck-Mounted Attenuators (TMA's) to shield workers or work equipment from errant vehicles according to the following guidelines.

TMA's will be used for projects on freeways and roadways with operating speeds of 45 mph or greater where personnel or equipment are exposed to traffic and one (1) or more of the following conditions are met:

- The vehicle is designated as a protective vehicle (shadow or barrier) as part of the maintenance of traffic plans.
- Aerial work is being performed on scaffolding, lifts, hoists, bucket trucks, etc., where workers using this equipment are exposed to moving traffic in an occupied lane or shoulder.
- Mobile/short duration operations such as pavement marking convoys, grinding in rumble strips, sign installations, luminescent installations, etc.

Truck Mounted attenuators will be furnished and operated as part of this Contract at no cost to BCRC.

The undersigned wishes to submit the following proposal for the State Catch Basin Cleaning in Benzie County, MI.

# STATE CATCH BASIN CLEANING BID

**Any questions on the proposed work, location, or limits, should be directed to Scott Fasel, at the Benzie County Road Commission at (231)325-3051.**

| Description of Services                 | Unit | Quantity | Unit Price | Total |
|---|------|----------|------------|-------|
| Catch Basin Cleaning – US-31/M-22/M-115 | Each | 180      |            |       |
| Emergency Clean Out                     | Hour | 20       |            |       |

**\*\*Quantities are estimates only**

**THIS PROJECT MUST BE COMPLETED BY June 5<sup>th</sup>, 2020.**

**EQUIPMENT**

**Bidder Instructions:** Provide a complete list of all the equipment you will utilize to manage the scope of work for this contract location. List should include all equipment to be used during services and all other function(s) needed to perform this service. Also indicate whether the equipment is owned or rented. (Expand the table if necessary or submit separate table of equipment/supplies with proposal).

| Equipment | Model | Manufacturer | Approx. Age of Equipment & Owned or Rented |
|-----------|-------|--------------|--|
| 1.        |       |              |  |
| 2.        |       |              |  |
| 3.        |       |              |  |
| 4.        |       |              |  |
| 5.        |       |              |  |

The undersigned wishes to submit the following proposal for **STATE CATCH BASIN CLEANING BID**

The undersigned hereby certifies that he/she has examined, and has the authority to submit, this bid proposal and is fully informed as to the nature of the work, and that all above conditions will be equaled or exceeded, and all requested information has been completed.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name & Title: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email Address: \_\_\_\_\_ Federal EIN: \_\_\_\_\_

All proposals must be in a sealed envelope, plainly marked as to contents and the name of the bidder. Telephone or faxed bids will not be accepted. **The Board reserves the right to accept or reject any and all bids, to waive irregularities in the bids, and to award the bid in a manner deemed in the best interest of the Benzie County Road Commission.**

Sealed bids are due by **1:00 p.m. Friday, March 27, 2020.**

DELIVER OR MAIL TO: **Benzie County Road Commission  
11318 Main St.  
PO Box 68  
Honor, MI 49640**

**NOTE: For FedEx and UPS delivery of sealed bids, please use the street address: 11318 Main Street, Honor, MI 49640. For sealed bids sent via US Postal Service, please use: PO Box 68, Honor, MI 49640. The USPS will return mail addressed to the street address only.**