

#902

Adopted 09-29-06

Revised 01-20-09

**BENZIE COUNTY ROAD COMMISSION  
POLICY #902  
WINTER MAINTENANCE  
OVERTIME OPERATIONS**

**OBJECTIVES**

1. Reduce driving hazards caused by snow and ice covered roads.
2. Assist emergency services personnel in the performance of their duties.
3. Reduce the shutdown of schools and industry by eliminating hazardous road conditions in a timely manner.
4. Maintain safe routes for the normal movement of agricultural products.

**QUALITY STANDARDS**

1. Management is authorized to work part to all crews during daylight hours to plow road lane surface only on all county roads.
2. All employees shall conserve winter maintenance material, as much as possible.
3. Unrelated winter maintenance activities, such as tree cutting, delineator post replacement and servicing equipment, will be accomplished as weather conditions permit.
4. Winter truck operators will not plow unless conditions warrant and will only be used at management's discretion
5. The Shop Foreman and the mechanics will be responsible for maintaining equipment to allow for maximum usage during winter weather conditions.

**ROUTE PRIORITY & CLASSIFICATION**

**State**

1<sup>st</sup> Priority: State Highway Routes: US - 31

2<sup>nd</sup> Priority: State Highway Routes: M - 22, M - 168, and M - 115 East and West to Frankfort.

**County**

1<sup>st</sup> Priority: County Major Primary collectors: major traffic generating routes connecting residential, commercial and industrial areas of the County.

2<sup>nd</sup> Priority: County paved Local Roads: routes that connect to major collectors and subdivisions with year round concentrations of residents.

3<sup>rd</sup> Priority: Gravel Surfaced Roads: this category also includes all of the remaining subdivisions with sparser populations.

**LEVEL OF SERVICE BY CLASSIFICATION**

**State**

1<sup>st</sup> Priority: Provide maintenance service as appropriate under prevailing weather conditions, with a goal of providing pavement surface "**generally bare of**

**ice and snow”**. This work may be accomplished using overtime as necessary.

2<sup>nd</sup> Priority: Provide maintenance service as appropriate under prevailing weather conditions, with a goal of providing a pavement surface **“generally bare of ice and snow”** in the center portion wide enough for one-wheel track in each direction. This work may be accomplished using overtime as necessary during a winter storm event.

### **County**

1<sup>st</sup> Priority: Overtime may be authorized by Management to open access to subdivisions, emergency spot sanding of hills, curves and intersections. Continuous sanding shall be done during periods of freezing rain or related icy conditions at a rate not to exceed one half cubic yard per mile. The Board of Road Commissioners will review this priority on an ongoing basis to maximize existing manpower, equipment and financial resources.

2<sup>nd</sup> Priority: When a concentration of snow four inches (4”) or greater accumulates, blading, plowing and spot sanding activities will be authorized. Management may authorize overtime as required. The Board of Road Commissioners will review this priority on an ongoing basis to maximize existing manpower, equipment and financial resources.

3<sup>rd</sup> Priority: When a concentration of snow four inches (4”) or greater accumulates, blading, plowing and spot sanding activities will be authorized. Management may authorize overtime as required. The Board of Road Commissioners will review this priority on an ongoing basis to maximize existing manpower, equipment and financial resources.

Predetermined snow removal and maintenance routes will be established for all sections of the County. Management may deviate from the established routes in cases of severe weather or emergency response assistance.

Routes that overlap will be coordinated to assure that winter maintenance material is not wasted.

When weather conditions require continuous operations, no employee will be required to remain on duty for a period greater than sixteen (16) hours. An eight (8) hour rest period between shifts will be allowed.

### **NIGHT PATROL**

A contract has been established between the Michigan Department of Transportation and the Benzie County Road Commission to allow for a Night Patrol person. This position will be supervised by Management and will comply with the terms of the MDOT contract as required.