

The regular meeting of the Board of County Road Commissioners of Benzie County was called to order by Chairman Nuske at their offices in Honor, Michigan on Thursday, April 9, 2015 at 9:30 AM.

Present: Chairman Nuske
Vice Chairman Rosa
Member Mick
Manager/Engineer Jamison
Clerk Jordan
Superintendent Schaub

Motion by Comm Mick and supported by Comm Rosa to amend the agenda adding employee time off and full time employees as amended. Ayes: Nuske, Rosa and Mick. Motion carried.

The minutes of the regular meeting on March 26, 2015 were accepted as presented.

Motion by Comm Nuske and supported by Comm Rosa to pay bills # 41906 to # 41943 for the amount of \$ 169,312.58 and Payroll # 7 for \$ 44,603.42. Ayes: Nuske, Rosa and Mick. Motion carried.

Motion by Comm Rosa and supported by Comm Mick to pay the EFT for Brenner Oil for \$18,208.436. Ayes: Nuske, Rosa and Mick. Motion carried.

Motion by Comm Rosa and supported by Comm Mick to pay the EFT for MERS for \$ 31,025.88. Ayes: Nuske, Rosa and Mick. Motion carried.

Superintendent's report - Employee threatened by a motorist on Sutter Rd; Would like to order signs for millage projects; Will be meeting with Schmuckal Oil in the near future regarding fueling options.

Public Input: Ron Evitts, Colfax Twp Supervisor - Would like information on zoning signs.

Standing Guest: Gary Sauer - County Commissioner Liasion-Brought the Commissioners up to date on the county business.

New Business:

- **Employee advanced time off** - Motion by Comm Nuske and supported by Comm Rosa to advance sick leave time earned to an employee who has a family emergency, but this is not to set a precedence of advancing time off and that each situation will be reviewed by management and the board. Ayes: Nuske, Rosa and Mick. Motion carried.

- **Full time employees**-We will need to hire at least 2 drivers.

- **EAP contract with Catholic Human Services**-Motion by Comm Rosa and supported by Comm Mick to enter into an agreement for one year with Catholic Human Services for our Employee Assistance Program. Ayes: Nuske, Rosa and Mick. Motion carried.

- **Update Policy Manual** - Staff will revise 5-10 policies for each meeting until the manual is up to date.

- **Road Commission deed restriction**-Motion by Comm Mick and supported by Comm Rosa to approve the deed restriction for the Road Commission property and authorize Comm Nuske to sign. The deed will be recorded by GRT, Inc. Ayes: Nuske, Rosa and Mick. Motion carried.

- **DEQ Closure report for Underground Storage Tank Leak** clean up provided by GRT, Inc. Motion by Commissioner Mick and supported by Comm Rosa to authorize Manager Jamison to sign the closure report required by the DEQ. The clean up documents may be audited by the DEQ, but if not, the closure will be completed within 90 days. Ayes: Nuske, Rosa and Mick. Motion carried.

Set public hearing for changes to the Seasonal Road System - Public hearing set on May 21, 2015 at 10:00 AM.

Correspondence/Information:

- Deadstream Rd update-Elmer's will be back on site on April 13.
- ULP charge - Charge was dropped by the USWA
- Employee parking lot changes-Blocking off a portion of the employee parking lot to prevent recyclers from using the parking lot as a pass though. Signs that were put up to discourage usage have been ineffective.
- Summer seasonal workers-We will hire 2 and raise the hourly pay to \$11.00/hour.

Public Input: Al Brown thanked the board for awarding bids to him and he would like to help us manage our pit; Ron Evitts would like us to reclaim the shoulders of the gravel roads and commented on the parking lot changes.

Meeting adjourned at 10:46 AM

W. John Nuske, Chairman

Kathleen A, Jordan, Clerk