

The regular meeting of the Board of County Road Commissioners of Benzie County was called to order by Chairman Rosa at their offices in Honor, Michigan on Wednesday, November 16, 2016 at 9:30 AM.

Present: Chairman Rosa
 Vice Chairman Nuske
 Manager Skeels
 Clerk Jordan
 Superintendent Schaub

Excused: Commissioner Mick

Motion by Comm Nuske and supported by Comm Rosa accept the agenda as amended, adding a tree cutting permit. Ayes: Rosa and Nuske. Excused: Mick. Motion carried.

The minutes of the 10/27/16 meeting were accepted as presented.

Motion by Comm Rosa and supported by Comm Nuske to pay bills # 43501 to # 43560 for the amount of \$ 199,222.30. and Payrolls # 22 & #23 for \$ 93,668.91. Ayes: Rosa and Nuske. Excused: Mick. Motion carried.

Motion by Comm Nuske and supported by Comm Rosa to approve the EFT for MERS for \$44,937.42. Rosa and Nuske. Excused: Mick. Motion carried.

Superintendent's report: Working on estimates for the Local Road Comm meeting on 12/1; estimates for Crystal Lk Twp's millage; Taking trees down in the yard to make way for the new fuel tanks.

Public Input: Ron Evitts - Tube replacement on Long Rd.

Standing Guest: Gary Sauer - Brought the board up to date on issues at the county level.

New Business:

10:00 AM Dave Schaffer - Benzie County Recycling Coordinator: Dave asked if it would be possible to stage a transfer station in the Honor Pit. It would take about an acre of land from the SE corner of the pit. The board asked that an area be marked to show how much area would be needed. We will look for other possible locations in the county also. This will be addressed again at the meeting on 12/15/16.

Michigan State Police Motor Carrier - The board did not want to contract with the MSP to patrol the county roads during spring weight restrictions in 2017.

MDOT maintenance contract - Motion by Comm Nuske and supported by Comm Rosa to adopt Resolution 2016-12 State Trunkline Maintenance Contract and authorize Comm Rosa and Manager Skeels to sign. Ayes: Rosa and Nuske. Excused: Mick. Resolution adopted.

Inland Twp - Kent St & Second St - Motion by Comm Nuske and supported by Comm Rosa to share the cost of paving Kent St and Second St in Bendon with Inland Twp with a maximum contribution by the Road Commission of \$12,500. Ayes: Rosa and Nuske. Excused: Mick. Motion carried.

Page 2, Benzie CRC mtg 11/16/16

Administrative wages - Motion by Comm Nuske and supported by Comm Rosa to approve a 2% wage for administrative employees with the exception of the Payroll Clerk. The Payroll Clerk will receive \$1.00/hour. The wage increase is effective immediately. Ayes: Rosa and Nuske. Excused: Mick. Motion carried.

Burnham & Flowers Group-GASB Administrative Services Contract - Motion by Comm Nuske and supported by Comm Rosa to contract with Burnham & Flowers to perform the calculation of the Annual Required Contribution for Other Post Employment Benefits (OPEB) as required by GASB 45. and authorizing Manager Skeels to sign the agreement. Cost of the actuarial is \$1,876. Ayes: Rosa and Nuske. Excused: Mick. Motion carried.

Manager's Contract - Motion by Comm Nuske and supported by Comm Rosa to approve the contract between the Road Commission and Manager Skeels for a period of 2 years. Ayes: Rosa and Nuske. Excused: Mick. Motion carried.

ROW Permit - A resident has asked for a permit to remove dead and/or downed trees from the ROW of seasonal roads. The board agreed to waive the permit fee, but requires that the Road Commission is held harmless or named as additional insured on their policy. The permit holder must also obtain permission to remove trees from the adjoining landowner.

Correspondence/Information/Discussion:

- Joint meeting with the Parks and Recreation on December 12, 2016 at 5:00 PM at Gov't Center.
- Seasonal drivers - New hires are at \$16/hr. Returning drivers are at \$16.50/hr.
- Grant applications are almost ready for FLAP/Esch Rd and GT Band for Pt Betsie and Lk - - Michigan Rds.
- Tree Project update.

Public Input:

None

Meeting was adjourned at 11:25 AM.

Minutes approved 12/15/16

Robert Rosa, Chairman

Kathleen A, Jordan, Clerk