

The regular meeting of the Board of County Road Commissioners of Benzie County was called to order by Chairman Rosa at the Road Commission offices in Honor, Michigan on Thursday, January 26, 2017 at 9:30 AM.

Present: Chairman Bob Rosa
Vice Chairman Phil Hoyt
Member Ted Mick
Manager Skeels
Clerk Jordan
Superintendent Schaub

Motion by Comm Hoyt and supported by Comm Mick to accept the agenda as amended, adding Seasonal weight restriction discussion, Employee reviews & job descriptions, Engineering Tech position, Building update and add additional accounts payable of \$ 26,762.08. Ayes: Rosa, Mick and Hoyt. Motion carried.

The minutes of the 01/12/17 meeting were accepted as presented.

Motion by Comm Hoyt and supported by Comm Mick to pay bills # 43696 to # 43741 for the amount of \$ 166,509.52. and Payrolls # 02 and #02A/2017 for \$60,384.38. Ayes: Rosa, Mick and Hoyt. Motion carried.

Superintendent's report: We met with the building engineer. He is getting estimates together from the townships for 2017 projects. This will be bid out separately from the Millage funded and BCRC funded projects.

Public Input: None

Standing Guest: Gary Sauer - Brought the board up to date on issues at the county level.

New Business:

- **Superintendent's salary** - There was a discussion to consider fair compensation for the superintendent. Currently, he is paid straight time for any hours worked over 45 hours in a week. Motion by Comm Mick and supported by Comm Hoyt to pay the superintendent straight time for all hours worked, effective on 1/23/17. In one year, this will be reviewed to see if it is working out as it is intended. Ayes: Rosa, Mick and Hoyt. Motion carried.

- **Policy #327 Travel Policy** - Motion by Comm Hoyt and supported by Comm Mick to adopt the new policy #327 - Travel Policy. Ayes: Rosa, Mick and Hoyt. Motion carried.

- **Policy # 324 Direct Deposit** - Motion by Comm Hoyt and supported by Comm Mick to adopt the revised policy #324 Direct Deposit. Ayes: Rosa, Mick and Hoyt. Motion carried.

County Road Association Ballots - Ballots were cast for 4 issues.

Millage Funded Paving bid - Motion by Comm Hoyt and supported by Comm Mick to award the paving bid for the millage funded projects (Bid Package A) to ATP Precision Paving, contingent on ATP agreeing to extend bid prices for additional millage funded work as necessary. Ayes: Rosa, Mick and Hoyt. Motion carried.

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- **Recycling** - Dave Schaffer was present to discuss using about an acre lot of the Honor Pit for recycling. Access would be off of Deadstream Rd. The area would contain recycling containers and possibly a building for collection and storage of hazardous waste. The Board will look at the site at the end of the meeting.

- **Gravel Road spring weight restrictions (frost laws)** - Imposing frost laws early was discussed. There are a couple of loggers who are tearing up the gravel roads. The weather is supposed to get cold again. We'll wait it out until a later date when surrounding counties put their restrictions on.

- **Employee reviews and job descriptions** - Comm Hoyt would like management to perform reviews on all employees and to update job descriptions. He also would like us to advertise for an engineering tech as soon as possible.

Correspondence/Information/Discussion:

- **Report from the Local Road Committee meeting** - The Commissioners were given the millage funded project list that was approved by the Local Road Committee yesterday.

- **Miss Dig** - Matt brought the board up to date on the status of the Miss Dig membership.

- **Apex Engineering** - Brad and Matt met with the structural engineer who will give us an estimate for the cost of preparing estimates for fixing the barrel roofs. Motion by Comm Hoyt and supported by Comm Rosa to allow up to \$5,000 for the initial estimate. Ayes: Rosa, Mick and Hoyt. Motion carried.

Public Input: None

- **Field Trip** - The board went to the Honor Pit and met with Dave Schaffer regarding the recycling location he is proposing.

Meeting was adjourned at 12:35 PM.

Robert Rosa, Chairman

Kathleen A, Jordan, Clerk