

The regular meeting of the Board of County Road Commissioners of Benzie County was called to order by Chairman Rosa at the Road Commission offices in Honor, Michigan on Thursday, April 13, 2017 at 9:30 AM.

Present: Chairman Bob Rosa
Vice chair Phil Hoyt
Member Ted Mick
Manager Skeels
Clerk Jordan
Superintendent Schaub

Motion by Comm Hoyt and supported by Comm Mick to accept the agenda as amended, adding Crystal Dr encroachment permit, ROW permit for GT Conservancy and employee request for a leave of absence. Ayes: Rosa, Hoyt and Mick. Motion carried.

The minutes of the 03/30/17 meeting were accepted as presented.

Motion by Comm Hoyt and supported by Comm Mick to pay bills # 43892 to # 43933 for the amount of \$169,158.61 and Payroll #7 for \$51,128.57. Ayes: Rosa, Mick and Hoyt. Motion carried.

Superintendent's report: Spring weight restrictions went off on Feb 11; The City of Frankfort wants to continue the paving of Bellows to over the hill to Beech St; 3 Townships have failed culverts; Going to check with the Conservation Research Alliance for help with the Carter Creek crossing on CR669; Our grader is down with a broken hydraulic pump and a replacement part is non-existent.

Standing Guest: Gary Sauer - Brought the board up to date on issues at the county level.

Public Input: Ron Evitts-Colfax Twp Supervisor - There are two culverts in Colfax Twp that need to be replaced.

New Business:

- **Henry Rd** - Rich Brauer was here to ask the board about the possibility of abandoning a portion of Henry Rd. He owns about 300 acres on both sides of road on the north and south sides and along the west side. The school owns acreage along the east side of the road. The area has become a dumping ground and party area. Nena Bondarenko was also present. She owns property off the north east corner of the road. They have a tree farm that has been damaged by trespassers. Comm Rosa expressed his opinion about abandoning a through road. Mr Brauer would like to abandon the road, and gate the north/south portion of the road about 390' north of Homestead Rd. On the east/west portion, he will reforest the property. Brad noted that we would need 120' x 120' turnaround on both portions. Comm Hoyt told Mr. Brauer that he would like to see a letter from the Benzie Co Central School Board supporting the abandonment. He told Mr. Brauer to proceed with the abandonment process.
Ayes: Rosa, Mick and Hoyt. Motion carried.

- **Encroachment Permit 8601 Deadstream** - The request is for an additional driveway for a new garage. The width of the parcel (approx 125') does not comply with the Road Commission's frontage requirement of 150' for two driveways. Motion by Comm Rosa and supported by

Comm Hoyt to allow the second driveway at 8601 Deadstream. Ayes: Rosa, Mick and Hoyt. Motion carried.

- **Encroachment permit for 6463 Crystal Drive** - This request is to install a fence and plant trees in the road right-of-way at this address. Brad inspected the property and the stakes were 2 feet off the pavement. Motion by Comm Hoyt and supported by Comm Rosa to deny the request at 6463 Crystal Drive. Ayes: Rosa, Mick and Hoyt. Motion carried.

- **EAP - Employee Assistance Program** - Motion by Comm Mick and supported by Comm Hoyt to enter into an agreement for one year with Catholic Human Services for the Employee Assistance Program. Ayes: Rosa, Mick and Hoyt. Motion carried.

- **Fewins Rd Earthwork Bids** - Motion by Comm Hoyt and supported by Comm Mick, on the recommendation of Inland Twp, to award the bid for Fewins Rd earthwork to AJ's Excavating with the Road Comm providing gravel, grading and density testing. Ayes: Rosa, Mick and Hoyt. Motion carried.

Motion by Comm Hoyt and supported by Comm Mick to charge 5% administrative fee to Inland Twp for the earthwork and the paving of the above Fewins Rd project. Ayes: Rosa, Mick and Hoyt. Motion carried.

- **Resolution 2017-13** - Resolution for support for the Reconstruction of US 31 was presented by Comm Hoyt and supported by Comm Rosa. Ayes: Rosa, Hoyt and Mick. Motion carried.

- **Grand Traverse Land Conservancy** - The Conservancy would like to place a parking area of 80 feet long and 35 feet deep off Eldridge Rd to access the Trapp Farm Preserve. To have an adequate area for backing up, they would need an area 40' deep. Motion by Comm Hoyt and supported by Comm Mick to allow an 80' x 40' parking area off Eldridge Rd for the Grand Traverse Conservancy. Aye: Rosa, Hoyt and Mick. Motion carried.

- **Leave of Absence** - Motion by Comm Hoyt and supported by Comm Rosa to allow Andrew Carter a leave of absence from 4/25/17 - 6/27/17. The leave is granted without pay or benefits but allows him to return to his current position. The leave is granted without precedence. Ayes: Rosa, Hoyt and Mick. Motion carried.

Correspondence/Information/Discussion:

- Preventable Accident Program report
- Discussion regarding the 2018 millage renewal
- Marshall Rd Federal grant project in 2018 - We have started the title search necessary to acquire right-of-way.
- Kivisto Tree Co will be here on 4/25/2017 to finish the cleanup of the right-of-way clearing they did last fall.
- Board packets will be sent out on Tuesday afternoons from now on.

Public Input:

Meeting was adjourned at 11:47 PM.

MINUTES APPROVED 4/27/17

Robert Rosa, Chairman

Kathleen A, Jordan, Clerk