

The regular meeting of the Board of County Road Commissioners of Benzie County was called to order by Chairman Rosa at the Road Commission offices in Honor, Michigan on Thursday, May 25, 2017 at 9:30 AM.

Present:	Chairman Bob Rosa	Manager Skeels
	Vice chair Phil Hoyt	Clerk Jordan
	Member Ted Mick	Superintendent Schaub

Motion by Comm Mick and supported by Comm Hoyt to accept the agenda as amended adding Crystal Dr permit, Fowler Rd, Grass Lk Dam Rd, Non-compliant permit policy and ROW utility clean up & repair. Ayes: Rosa, Mick and Hoyt. Motion carried.

The minutes of the 05/11/17 meeting were accepted as presented.

Motion by Comm Hoyt and supported by Comm Mick to pay bills # 44010 to # 44057 for the amount of \$323,580.04 and Payroll #10 for \$49,189.07. Ayes: Rosa, Mick and Hoyt. Motion carried.

Superintendent's report: Drainage issues around Crystal Lake; Hiring a seasonal worker to work in the shop; No paving since the last meeting; Hired a full time driver; Employee on leave of absence has returned.

Standing Guest: Gary Sauer - Brought the board up to date on issues at the county level.

Public Input: None

New Business:

10:00 Bill Lange regarding encroachment permit for 6463 Crystal Drive - Mr. Lange was present to ask for an additional foot setback at 6463 Crystal Drive. The permit was issued on 5/11/17 and stated that he could place trees and a fence in the right-of-way, 7 feet from the fog line. He is asking to be allowed to be 6 to 6.5 feet from the fog line. Motion by Hoyt and supported by Rosa to deny the change from the original 7 foot setback due to public safety concerns. Ayes: Rosa, Mick and Hoyt. Motion carried.

Private Rd - Tink's Trail - Property off CR 669 in Inland Township, Section 18, T26N, R13W, was split in 2006. The land owners, Kim and Pat Geetings were directed at that time that the private road accessing the 8 parcels would have to conform to the Private Road standards, which includes a paved approach. No parcels have been sold until this year. They were asking that the paved approach be waived or delayed until more of the parcels were sold. Motion by Comm Hoyt and supported by Comm Mick that the private road must conform to the Private Road Standards and the approach must be paved. Ayes: Rosa, Mick and Hoyt. Motion carried.

Non-Conforming Commercial Driveway at St Ambrose on 841 S. Pioneer - Kirk Jones, owner of St Ambrose Cellars paved the driveway to the tasting room in 2016. The driveway does not conform to our Commercial Driveway specifications. He appeared before the Board on 10/24/16 asking for a variance allowing the 18 foot wide drive and 66 foot approach at Pioneer Rd. The Board responded at that time that the driveway needed to conform to our Commercial Driveway specifications by June 1, 2017. As of this today, the driveway has not been corrected. Management will send him a letter.

Page 2, Benzie CRC mtg 05/25/17

Village of Honor - Motion by Comm Mick and supported by Comm Hoyt to allow an additional 60 cyds +/- for the repair on Leelanau St in the Village of Honor. Ayes: Rosa, Mick and Hoyt. Motion carried.

Henry Rd - Abandonment request - The petition with the signatures of 7 freeholders in the township in favor of abandonment of a portion of Henry Rd was received on May 16. A public hearing will be set for July 13, 2017.

Permit for 3899 Crystal Dr - On 3/30/17 this unpermitted driveway on the north side of the road and an unpermitted parking area on the south side of the road were discussed. The permit was obtained after the fact. There were problems with the design(drainage) and width of the of both paved areas. Brad has talked to the contractor. They will sawcut and slope the drive away from the road, 1 foot past the plowed portion of the shoulder (on the north side). The Road Commission will not accept any liability or responsibility for damage to anything in the right-of-way on either side of the road.

Fowler Rd - East of Greenbriar. The Board directed the staff to bid out 3/10 of a mile of widening and removing trees and to prepare an estimate of what it would cost the Road Commission to do the work.

Grass Lake Dam Rd - We certify 0.6 miles of Grass Lake Dam Rd through the campground. We need to decertify the loop around the campground. This is a state owned campground, maintained by Colfax Township. We will refer this to counsel for advice on how to proceed.

Correspondence/Information/Discussion:

- Non-compliance fees and procedures
- Utilities clean up and repair of their property within the road right-of-way
- US-31 between Beulah and Honor is scheduled to be reconstructed in 2022
- Matt will meet with Homestead Twp regarding lowering the berm at the township cemetery on Marshall Rd to improve sight distance at Covey Rd and Marshall.
- Frankfort Gateway Arch - Counsel is working on a solution.
- Kivisto Tree Service still has some restoration to complete on the federal safety project.
- Matt is meeting with the Friends of the Pt Betsie Lighthouse about the road-end project.

Public Input: None

Closed Session: 11:45 AM - Motion by Comm Hoyt and supported by Comm Mick to enter into closed session to discuss the purchase of real estate. Ayes: Rosa, Mick and Hoyt. Motion carried.

Returned to the regular meeting at 11:54 AM.

Meeting was adjourned at 11:55 AM.

Minutes approved 06/08/17- KJ

Robert Rosa, Chairman

Kathleen A, Jordan, Clerk