

The regular meeting of the Board of County Road Commissioners of Benzie County was called to order by Chairman Rosa at the Road Commission offices in Honor, Michigan on Thursday, June 8, 2017 at 9:30 AM.

Present:	Chairman Bob Rosa	Manager Skeels
	Vice chair Phil Hoyt	Clerk Jordan
	Member Ted Mick	Superintendent Schaub

Motion by Comm Hoyt and supported by Comm Mick to accept the agenda as amended adding full time employee and permit follow up to Discussion. Ayes: Rosa, Mick and Hoyt. Motion carried.

The minutes of the 05/25/17 meeting were accepted as presented.

The minutes from the closed session on 5/25/17 were accepted as presented.

Motion by Comm Hoyt and supported by Comm Mick to pay bills # 44010 to # 44058 for the amount of \$294,430.35 and Payroll #11 for \$47,905.05. Ayes: Rosa, Mick and Hoyt. Motion carried.

Motion by Comm Mick and supported by Comm Hoyt to approve the EFT for MERS for \$44,446.53. Ayes: Rosa, Mick and Hoyt. Motion carried.

Superintendent's report: We have a seasonal helper in the shop to assist the mechanics and he's working out real well; New full time employee is working out well; We have begun mowing the state and the Betsie Valley Trail.

Standing Guest: Gary Sauer - Brought the board up to date on issues at the county level.

Public Input: Ron Evitts asked when paving was going to begin.

New Business:

- **Putney Rd** - Motion by Comm Hoyt and supported by Comm Mick to extend the primary road paving to include Putney Rd north of Joyfield Rd, which is estimated to need about 600 tons of asphalt at a cost of approximately \$30,000. Ayes: Rosa, Mick and Hoyt. Motion carried.

- **Fewins Rd:** Motion by Comm Rosa and supported by Comm Hoyt to pay 1/3 (one-third) of the cost of an estimated \$17,000 to pave an additional 900 feet of Fewins beyond Gauthier/Buchan's portion (east of Lake Ann Rd). Ayes: Rosa, Mick and Hoyt. Motion carried.

- **Fowler Rd** (east of Greenbriar)- The superintendent looked over this portion of road and doesn't think that it will take too much to make it passable. We will get the phone and cable lines moved, take about 3 feet off the hill and take some trees out of there.

- **Full Time Employee** - Motion by Comm Mick and supported by Comm Hoyt to add one full-time truck driver each year for the next 3 years,. Ayes: Rosa, Mick and Hoyt. Motion carried.

Correspondence/Information/Discussion:

- **Job descriptions** for the administrative staff were given to the Board for their review. Matt will start with the performance appraisals.

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- **Grass Lake Dam Rd** - Process for abandoning the east quarter mile that runs through the campground was discussed.

- **Fuel tank replacement project** update - The project was scheduled to begin June 12 and the old tank removed on June 19. However, the delivery of the new tank has been delayed until June 20 with removal of the old tank taking place during the week of June 26.

- **DAS** (Distributed antenna systems) - There is a training session on July 25 with Bill Henn.

Public Input: Gary asked about the DAS and the MTA's involvement.

Meeting was adjourned at 11:47 AM.

MINUTES APPROVED 06/22/17

Robert Rosa, Chairman

Kathleen A, Jordan, Clerk