

The regular meeting of the Board of County Road Commissioners of Benzie County was called to order by Chairman Rosa at the Road Commission offices in Honor, Michigan on Thursday, December 14, 2017 at 9:30 AM.

Present:	Chairman Bob Rosa	Manager Skeels
	Vice Chair Phil Hoyt	Clerk Jordan
	Ted Mick, Member	Financial Manager Kolinske
	Superintendent Schaub	

Motion by Comm Mick and supported by Comm Rosa to approve the agenda as amended adding funding for Bankston Road paving. Ayes: Rosa, Hoyt and Mick. Nays: none

The minutes of the 11/09/17 meeting were accepted as presented.

Motion by Comm Hoyt and supported by Comm Mick to pay bills # 44579 to # 44679 for the amount of \$329,735.00, Payroll #23 for \$56,087.10, Payroll #24 for \$64,472.67 and Payroll #25 for \$59,870.78. Ayes: Rosa, Hoyt and Mick. Nays: None. Motion carried.

Motion by Comm Mick and supported by Comm Hoyt to do the EFT transfer for MERS in the amount of \$46,648.26. Ayes: Rosa, Hoyt and Mick. Nays: None. Motion carried.

Cash Summary – Financial Manager Kolinske informed the board that we will have an additional \$126,647 in payments before year end, \$86,647 is for MDOT prior year refund paying into MERS retirement surplus division approved at a prior board meeting and \$40,000 for a used semi-tractor if approved at this meeting (see item under Correspondence/Information/Discussion).

Superintendent's report: Employee Ron Blough back to work full-time. Working on training three new drivers. Update on Weldon Road/Carter Creek.

Standing Guest: Gary Sauer-County Commissioner - Brought the board up to date on issues at the county level.

Public Input: None

Items Before the Board:

Millage Language, May or August date – Reviewed proposed millage language. Motion by Comm Rosa and supported by Comm Hoyt to go for our millage renewal in August 2018. Ayes: Rosa, Hoyt and Mick. Nays: None. Motion carried.

Set January Meeting Date - Motion by Comm Rosa and supported by Comm Hoyt to set first meeting in 2018 for January 11, 2018. Ayes: Rosa, Hoyt and Mick. Nays: None. Motion carried.

Add Jennifer as Authorized visa signer - Motion by Comm Mick and supported by Comm Hoyt to add Jennifer L Kolinske as an authorized visa signer. Ayes: Rosa, Hoyt and Mick. Nays: None. Motion carried.

Performance Resolution for Governmental Agencies - Motion by Comm Hoyt and supported by Comm Rosa to adopt the performance resolution for governmental agencies. Ayes: Rosa, Hoyt and Mick. Nays: None. Motion carried.

Driveway Policies – Tabled till next board meeting.

Funding Bankston Road Paving - Motion by Comm Rosa and supported by Comm Hoyt to add Bankston Road paving project to bid package. Ayes: Rosa, Hoyt and Mick. Nays: None. Motion carried.

Correspondence/Information/Discussion:

2004-2006 Semi-Tractor Bid - Motion by Comm Mick and supported by Comm Hoyt to reallocate \$100,000 of BCRC funded primary road monies (general fund) for fiscal year 2018 of which \$40,000 will be used to purchase semi-tractor. Ayes: Rosa, Hoyt and Mick. Nays: None. Motion carried.

2018 BCRC Projects – Matt presented a list of 2018 BCRC projects for millage primary, BCRC funded and recommended millage local projects. Motion by Comm Mick and supported by Comm Hoyt to approve the 2018 BCRC project list. Ayes: Rosa, Hoyt and Mick. Nays: None. Motion carried.

Grader Purchase/Lease – Brad presented material from MI Cat and John Deere on leasing a grader. Motion by Comm Mick and supported by Comm Hoyt to approve leasing a grader from Mi Cat. Ayes: Rosa, Hoyt and Mick. Nays: None. Motion carried.

Chahbazi berm list – Mr. Chahbazi has removed his berm and is now in compliance. Brad gave a summary to the board of other resident's berms that Mr. Chahbazi had complained about. These included the following addresses: 5230 Crystal Drive, 6833 Deadstream Road, 8233 Deadstream Road, 7243 Deadstream Road, 8202 Deadstream Road and 6762 Deadstream Road.

Maxwell ROW Issue – the board granted Mrs. Maxwell until June 1, 2018 to have this issue resolved.

Crystal Lake Township – BCRC New payment policy – Rick Nielsen presented the board with an update on their plans to pay off fiscal year 2017 projects and how they would like to proceed with fiscal year 2018 projects. Fiscal year 2017 projects will be paid in full by April 1, 2018.

Fewins Road – Inland Township unpaid bill – BCRC billing error. This has been resolved

Pt. Betsie Road application language – board gave Matt approval to give our written support for them to apply for DEQ coastal zone grant.

2018 Frost Law Contract – board gave approval to have contract drafted for forty hours of service.

MERS – Surplus Division – Financial Manager Kolinske informed board that we have filed the paperwork to open our surplus division with MERS and will be depositing \$86,647 as soon as we have confirmation.

Public Input:

Paul Beechcraft mentioned that there are t-posts on White Oak Court that are to close to the road.

Meeting adjourned at 12:10 p.m.

Minutes approved 01/11/2018.

Robert Rosa, Chairman

Jennifer L. Kolinske, Clerk