

The regular meeting of the Board of County Road Commissioners of Benzie County was called to order by Chairman Rosa at the Road Commission offices in Honor, Michigan on Thursday, February 8, 2018 at 9:30 AM.

Present: Chairman Bob Rosa  
Ted Mick, Member

Manager Skeels  
Superintendent Schaub  
Clerk Kolinske

Motion by Comm Rosa and supported by Comm Mick to amend the agenda adding bid packages A, B and C. Ayes: Rosa and Mick. Nays: None. Motion carried.

The minutes of the 1/25/18 meeting were accepted as presented.

Motion by Comm Mick and supported by Comm Rosa to pay bills #44799 to # 44832 for the amount of \$70,925.49 and Payroll #03 for \$66,532.21. Ayes: Rosa and Mick. Nays: None. Motion carried.

Motion by Comm Rosa and supported by Comm Mick to do the EFT transfer for MERS in the amount of \$47,250.86. Ayes: Rosa and Mick. Nays: None. Motion carried.

**Superintendent's report:** Accident on 2/5/18 with one of our plow trucks while cleaning intersections. John Deere loader is back at BCRC, total repairs were approximately \$20,300.00. Material bids went out this week, bids will be opened on 3/6/18. We will be switching our fleet to a new blade vendor. New blades have longer life and are less expensive.

**Standing Guest:** Gary Sauer-County Commissioner - Brought the board up to date on issues at the county level. Terry Money has been appointed as the new County Commissioner. February 16<sup>th</sup> interviews will be held for open Road Commission seat.

**Public Input:** Chad Hollenbeck introduced himself. He is considering applying for the BCRC open seat.

#### **Items Before the Board:**

Commercial Driveway Draft - Motion by Comm Rosa and supported by Comm Mick to approve the draft Commercial Driveway Road policy as amended. Ayes: Rosa and Mick. Nays: None. Motion carried.

Commercial Driveway Draft - Motion by Comm Rosa and supported by Comm Mick to rescind the prior Commercial Driveway Road policy motion. Ayes: Rosa and Mick. Nays: None. Motion carried.

Commercial Driveway Draft - Motion by Comm Rosa and supported by Comm Mick to approve the draft Commercial Driveway Road policy with additional amendments. Ayes: Rosa and Mick. Nays: None. Motion carried.

Residential Driveway Draft - Motion by Comm Mick and supported by Comm Rosa to approve the draft Residential Driveway policy as amended. Ayes: Rosa and Mick. Nays: None. Motion carried.

Utility Driveway Draft – to be combined with Well Site Driveway draft and presented at next meeting.

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PK Contracting Bid Extension – Pavement Markings - Motion by Comm Rosa and supported by Comm Mick to extend the pavement marking bid to PK Contracting for one year. Ayes: Rosa and Mick. Nays: None. Motion carried.

Board – Vice Chair Election - Motion by Comm Rosa and supported by Comm Mick to elect Comm Mick as Vice Chair. Ayes: Rosa and Mick. Nays: None. Motion carried.

Bid Package A - Motion by Comm Rosa and supported by Comm Mick to award Bid Package A including shouldering to Elmer’s. Ayes: Rosa and Mick. Nays: None. Motion carried.

Bid Package B - Motion by Comm Rosa and supported by Comm Mick to award Bid Package B excluding shouldering to ATP Precision. Ayes: Rosa and Mick. Nays: None. Motion carried.

Bid Package C - Motion by Comm Rosa and supported by Comm Mick to award Bid Package C with \$2.00/Ton increase for virgin product to ATP Precision. Ayes: Rosa and Mick. Nays: None. Motion carried.

**Correspondence/Information/Discussion:**

Staffing – Crew-Mechanic/Asst Eng Tech/Asst Foreman/PT Receptionist – Manager Skeels gave brief summary of staffing changes and possible future additions.

Millage renewal language – Manager Skeels instructed to proceed with presenting millage language to county board.

**Public Input:** Chad Hollenbeck asked questions regarding BCRC millage and current Engineering Technician position. Ron Evitts asked for clarification on the Commercial Driveway policy.

Meeting adjourned at 11:15 AM

Minutes approved 2/22/18.

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Robert Rosa, Chairman

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Jennifer L. Kolinske, Clerk