

The regular meeting of the Board of County Road Commissioners of Benzie County was called to order by Chairman Rosa at the Road Commission offices in Honor, Michigan on Thursday, February 22, 2018 at 9:30 AM.

Present: Chairman Bob Rosa
Vice-Chairman Ted Mick
Member Jim Bowers

Manager Matt Skeels
Superintendent Brad Schaub
Clerk Jennifer Kolinske

Welcome Jim Bowers our new Commissioner.

Motion by Comm Mick and supported by Comm Bowers to amend the agenda adding chipper/patcher purchase, LRC update and MTF update. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

The minutes of the 2/08/18 meeting were accepted as presented.

Motion by Comm Bowers and supported by Comm Mick to pay bills #44834 to #44871 for the amount of \$123,873.96 and Payroll #04 for \$62,854.19. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

Work Summary – Comm Rosa suggested adding Assistant Engineering Tech and Assistant Foreman to this report when the positions have been filled and are being utilized.

Superintendent's report: Weight restrictions effective 2/20/2018. Aptitude test created and given to candidates interested in the Assistant Engineering Tech and the Assistant Foreman positions. Recommending Letter of Understanding so that we can move forward with these positions. Truck Driver position posted, our Mechanic Chuck DuPont submitted for this position. Recent accident limited to \$1,000 payout.

Standing Guest: Gary Sauer-County Commissioner – Brought the board up to date on issues at the county level. County recently received grant funds from the tribe. Recommended we take a different approach when looking at the repairs for Black bridge.

Public Input: Ron Evitts – Black bridge discussion

Items Before the Board:

Crystal Lake Township 2018 Projects – Rick Nielsen presenting for Crystal Lake Township. Requesting extension of time to pay partial deposit and balance for 2018 projects. Motion by Comm Mick and supported by Comm Bowers to waive 50% deposit requirement with a flat dollar amount of \$20,000 due with signed contracts by March 16, 2018 and balance of projects due in full no later than April 1, 2019. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

Almira Township 2018 Project - Motion by Comm Bowers and supported by Comm Mick to extend due date for 50% deposit to April 30, 2018. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

Tim Hass Begold Road - Request for Seasonal Road Change – Board recommended reviewing issues with Mr. Hass before proceeding with estimate.

Private Residential Roads & Approaches Draft – Motion by Comm Bowers and supported by Comm Rosa to approve the amended Private Residential Roads & Approaches draft as presented. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

Specifications Subdivisions Site Condo Draft - Motion by Comm Bowers and supported by Comm Mick to approve the amended Specifications Subdivisions Site Condo draft as presented. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

Utility & Gas or Oil Well Site Draft - Motion by Comm Bowers and supported by Comm Mick to approve the amended Utility & Gas or Oil Well Site draft as presented. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

Millage Draft Language - Motion by Comm Rosa and supported by Comm Bowers to approve the millage language draft as presented. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

Chipper/patcher purchase - Motion by Comm Rosa and supported by Comm Bowers to approve the purchase of a new patcher estimated at \$17,500. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

Correspondence/Information/Discussion:

Critical Bridge Funds – Nostwick, Reynolds & Black Bridges – Board gave recommendation to proceed with the application process.

Ginny Schalm – Blind person signs – Ms. Schalm’s request for blind person signs was denied by the board.

Woodstar Forestry – Pit Use – Board granted permission for Woodstar Forestry to use Honor Pit for staging log loading.

Great Lakes Fishery Trust Support Letter – Board approved submission of the Great Lakes Fishery Trust Support letter.

Staffing Update – Manager Skeels will create a Letter of Understanding to address the addition of a Assistant Engineering Tech and Assistant Foreman position as well as make corrections to the Truck Driver Letter of Understanding.

LRC Summary – Manager Skeels gave brief summary of 2018 millage projects. Mick Road will be the last project and will be adjusted according to how much money we have remaining after all other projects have been completed.

MTF Update – We may receive an additional \$275,000 in MTF monies, however undetermined as to when we might receive these funds. Manager Skeels to keep board updated as we receive more information.

Communication Discussion – Comm Rosa asked for ideas on how the BCRC can better communicate to the public. This was recently discussed at a staff meeting. Some ideas presented were to have monthly press releases for the Record Patriot and a Facebook page. Additionally, Manager Skeels and Financial Manager Kolinske will be working on a 2017 Annual Report that will be presented to the townships and villages.

April 12, 2018 Meeting date moved to April 11, 2018 at 9:30 AM.

Public Input: Ron Evitts stated how happy the residents are to have the night primary maintenance.

Meeting adjourned at 11:50 AM

Minutes approved 3/8/18.

Robert Rosa, Chairman

Jennifer L. Kolinske, Clerk