

The regular meeting of the Board of County Road Commissioners of Benzie County was called to order by Chairman Rosa at the Road Commission offices in Honor, Michigan on Thursday, April 26, 2018 at 9:30 AM.

Present: Chairman Bob Rosa  
Vice-Chairman Ted Mick  
Member Jim Bowers

Manager Matt Skeels  
Clerk Jennifer Kolinske

Motion by Comm Bowers and supported by Comm Mick to amend the agenda adding Minutes from 4/11/18 Closed Meeting, EAP Agreement, Smoking Policy, 6853 Crystal Drive Permit and Millage Brochures to the agenda. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

The minutes of the 4/11/18 meeting were accepted as amended.

Motion by Comm Bowers and supported by Comm Mick to accepted the minutes of the 4/11/18 closed meeting as presented.

Motion by Comm Mick and supported by Comm Bowers to pay bills #44989 to #45034 for the amount of \$124,995.18 and Payroll #7a & #8 for \$85,918.34. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

#### Work Summary

Mike Johnson Shop Foreman – We have hired a new full-time mechanic, Makya Voight. Lucas Barron's last day is 4/26/2018, he is requesting a leave of absence. Trucks are being changed over from winter to summer. Working on building blade shelves. New patcher will be here next week. Demo completed with loaders, will not be purchasing anytime in the near future.

Scott Fasel Road Foreman – Bi-product sand being hauled, starting to grade gravel roads, route marker stakes being removed, working on restoring west bank at Honor pit, crew continuing to patch and brush hogs have been out working on ROW.

#### Public Input:

Presentation by Roberta Dow and Kama Ross regarding flail pruning.

Paul Beechraft – Inland Township will be doing a fundraising propane tank filling on May 18, 2018 from 11:00-7:00.

**Standing guest:** Gary Sauer, County Commissioner – Elberta received two grants for a park project. Dedication being planned to honor Frank Walterhouse.

#### Items Before the Board:

Spring Sand Clean-up Bid Award – Motion by Comm Bowers and supported by Comm Mick to award the Spring Sand Clean-up Bid to Great Lakes Striping & Sealing, Inc.. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

Resolution 2018-07 MDOT Marshall Rd Contract – Motion by Comm Bowers and supported by Comm Mick to adopt Resolution 2018-07 MDOT Marshall Rd Contract. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

FY 2017 Act 51 Annual Report - Motion by Comm Mick and supported by Comm Bowers to accept the Act 51 Annual Report as presented. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

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2<sup>nd</sup> Quarter Financials – Clerk Kolinske gave a brief summary of the 2018 2<sup>nd</sup> Quarter Financials. We are over budget by \$154,936.08 in winter maintenance for the first half of the year. Budget amendment will need to be done once we have 3<sup>rd</sup> Quarter numbers. Millage monies are now available. Treasurer has invested these in a money market account until we need them. There are a few capital outlay items left to purchase this year, patcher, copier and a new laptop for the shop foreman.

Motion by Comm Mick and supported by Comm Bowers to grant one month leave of absence to Lucas Barron. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

Township Matching Funds – Board gave approval to Manager Skeels to let townships know that the BCRC will be considering matching funds in the coming fiscal years.

Smoking Policy – Tabled until next meeting. Manager Skeels to review with a few crew members to get their input.

6853 Crystal Drive Permit – Requesting waiver for additional five feet. Board denied request.

EAP Contract – Motion by Comm Bowers and supported by Comm Mick to approve the one-year EAP Contract. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

Millage Brochures – Manager Skeels and Clerk Kolinske to update the original brochure and get current pricing to present to the board at our next meeting.

**Correspondence/Information/Discussion:**

Benzie Chamber Expo – Manager Skeels gave brief summary of expo. Seemed to be well attended and was a good opportunity for the BCRC to get out information about the upcoming millage.

MERS – 2017 Rate of Return – 13.4% as of 12/31/2017.

Fewins Road – Manager Skeels to check previous board minutes to see what is the correct location for the seasonal road sign.

Miller Road Discussion & Field Trip – Onsite tour of Miller Road to look at DNR logging clearing limits.

**Public Input – None**

Meeting Adjourned at 12:15 P.M.

**Minutes approved 5/10/2018.**

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Robert Rosa, Chairman

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Jennifer L. Kolinske, Clerk