

The regular meeting of the Board of County Road Commissioners of Benzie County was called to order by Chairman Rosa at the Road Commission offices in Honor, Michigan on Thursday, May 10, 2018 at 9:32 AM.

Present:	Chairman Bob Rosa Vice-Chairman Ted Mick Member Jim Bowers	Manager Matt Skeels Clerk Jennifer Kolinske
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Motion by Comm Bowers and supported by Comm Mick to amend the agenda adding Gilmore Township-Bankston Road, Sagaser Crystal Trust Permit and Miller Road to the agenda. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

Motion by Comm Mick and supported by Comm Bowers to approve the 4/26/2018 minutes as amended. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

Motion by Comm Bowers and supported by Comm Mick to pay bills #45035 to #45080 for the amount of \$61,605.89 and Payroll #9, 9b & 9c for \$65,691.58. Ayes: Mick and Bowers. Nays: None. Rosa abstained. Motion carried.

Motion by Comm Bowers and supported by Comm Mick to do the EFT transfer for MERS in the amount of \$46,801.84. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

#### Work Summary

Mike Johnson Shop Foreman – Makya Voight (new mechanic) sent to Ferris State University for a two-day training program in Hydraulics. We are advertising for one more mechanic. New patcher is here. Recommended old two-ton patcher be sold. Board in agreement that we should sell to highest bidder. Continuing to have missing pin issues.

Scott Fasel Road Foreman – conflict in schedule, unable to attend.

**Public Input:** Carl Noffsinger asking for clarification on Gilmore Township – Bankston Road work.

Gilmore Township – Bankston Road – Original agreement was made July 2017 for work on two segments with a 50/50 split in cost between the township and BCRC. Township is asking that the BCRC extend that for this year with the addition of one more segment of work. Motion by Comm Mick and supported by Comm Bowers to do three segments (approx. 1,465') and split the total cost of \$24,477.41 with Gilmore Township 50/50. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

**Standing guest:** Gary Sauer, County Commissioner – Did not attend meeting.

#### Items Before the Board:

Fewins Road – Seasonal Sign – Manager Skeels given permission by board to start formal process to move Fewins Road seasonal sign.

Millage Brochure Draft – Motion by Comm Bowers and supported by Comm Mick to order up to 2,000 millage brochures. Ayes; Rosa, Mick and Bowers. Nays: None. Motion carried.

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Smoking Policy – Tabled until union committee is ready for presentation.

Revised/Updated Administrative Personnel Rules – Motion by Comm Mick and supported by Comm Bower to accepted the amended Administrative Personnel Rules as presented. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

Sagaser Crystal Trust Permit – Well to be 27 feet off center line. Motion by Comm Mick and supported by Comm Bowers to approve Sagaser Crystal Trust Permit #26-15-15. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

**Correspondence/Information/Discussion:**

Township Matching Funds – Manager Skeels and Financial Manager Kolinske gathering information from other road commissions on their policies for township matching funds. Manager Skeels to follow up with County Commissioner Gary Sauer regarding the millage language motion.

Staffing Update – Currently have ads out for a mechanic. Assistant Engineering Technician and Assistant Foreman positions were approved by the union on May 9, 2018. John Fortine will be our primary person for sanitary maintenance this summer. Safety gear fashion show held on May 9, 2018. Manager Skeels to follow up with our attorney regarding former superintendent.

Employee Recognition – Ron Blough - 1<sup>st</sup> employee to receive recognition for helping in the shop.

Paul Bunyan meeting May 17, 2018 – Any board members wanting to attend please let Manager Skeels know.

Miller Road – Currently crew out pulling stumps. Township is interested in BCRC issuing bids to clear the rest of the stumps and asking for waiver of the overhead fees. Motion by Comm Rosa and supported by Comm Bowers to waive overhead fees on the Miller Road project for Inland Township. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

**Public Input – None**

Meeting Adjourned at 12:15 P.M.

Minutes approved 5/24/2018.

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Robert Rosa, Chairman

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Jennifer L. Kolinske, Clerk