

The regular meeting of the Board of County Road Commissioners of Benzie County was called to order by Chairman Rosa at the Road Commission offices in Honor, Michigan on Thursday, June 14, 2018 at 9:32 AM.

Present: Chairman Bob Rosa
Member Jim Bowers
Manager Matt Skeels
Clerk Jennifer Kolinske

Absent: Vice-Chairman Ted Mick

Motion by Comm Bowers and supported by Comm Rosa to amend the agenda adding Hooker Road bridge to the agenda. Ayes: Rosa and Bowers. Nays: None. Motion carried.

Minutes from the 5/24/2018 meeting were accepted as presented.

Motion by Comm Bowers and supported by Comm Rosa to pay bills #45125 to #45180 in the amount of \$110,334.17 and Payroll #11 & #12 for \$103,896.03. Ayes: Rosa and Bowers. Nays: None. Motion carried.

Motion by Comm Bowers and supported by Comm Rosa to pay the MERS EFT in the amount of \$47,560.53. Ayes: Rosa and Bowers. Nays: None. Motion carried.

Work Summary:

Mike Johnson Shop Foreman – New grader is in at Michigan Cat. We extended an offer to a candidate to fill the mechanics position. Attended Battery Disconnect Insurance seminar. Drivers will be required to attend driving school to get their CDL license starting January 1, 2020. Second employee recognized for their actions. Met with architect and engineer regarding revised building improvements, new focus will be on roof repairs.

Scott Fasel Road Foreman – Hired new summer seasonal worker. First brining has been completed. Graders have been out on seasonal roads daily. Working on high ridges on US 31 and 115 as well as extensive patching on 31. Assistant Foreman interviews will be held next week. Ron Edgington has been training with Ron Bushong this week for the Assistant Engineering Technician position. Still seem to be having some employee issues, Scott, Matt and Jen working to resolve these.

Standing guest: Gary Sauer, County Commissioner – Reception for Frank Walterhouse well received and included naming the Commissioner’s room after him, planting of a tree and a plaque to recognize 37 years of service. Benzie Senior Resources sold building in Lake Leelanau. County has excess DTRF funds, plans to allocate \$85,000 to MERS and \$160,000 to capital improvements. Hired Finance Director, Susan Boyd.

Public Input: None

Items Before the Board:

Great Lakes Fishery Trust Resolution - Motion by Comm Rosa and supported by Comm Bowers authorizing Manager Skeels to sign the Great Lakes Fishery Trust Resolution. Ayes: Rosa and Bowers. Nays: None. Motion carried.

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Miller Road Bid Award - Motion by Comm Bowers and supported by Comm Rosa to award the Miller Road Project Bid to Bonney Bros., Inc. in the amount of \$13,800.00. Ayes: Rosa and Bowers. Nays: None. Motion carried.

Hooker Road Bridge - Motion by Comm Bowers and supported by Comm Rosa for Manager Skeels to proceed with bid process on Hooker Road Bridge. Ayes: Rosa and Bowers. Nays: None. Motion carried.

Correspondence/Information/Discussion:

CRA – Hooker Road Bridge Funding Update – CRA is proposing that our portion of this project would be approximately \$50,000 which would include administrative fees for 2018 and 2019.

Link Engineering – Culvert Inventory Project – BCRC purchased approximately \$5,000 in equipment for this project. Brad Link has approximately \$22,000 for labor time to complete inventory of as many culverts as possible by July 31, 2018. We will be reimbursed up to \$28,000 for the labor and materials for this project.

Local Match Policy – Manager Skeels presented a brief summary of a potential draft local match policy. The board will need to decide as we go forward if this will be an amendment to our current policy or a new policy.

MTF Update – Recent news from the legislature shows we may receive \$469,573.00 in additional MTF as well as the additional \$274,000.00 ear marked for fiscal year 2019.

Staffing Update – Most items covered in Road and Shop Foreman discussion above. Board supports advertising for an additional crew position on our website.

6/28/18 Employee QTRLY Appreciation Lunch – Luncheon date has been changed to 7/12/18.

12/31/17 MERS Actuarial – December 31, 2016 funded ratio was 39%. Most recent report as of December 31, 2017 shows our funded ration at 41%. Tony from MERS would like to present our annual actuarial to the board. Clerk Kolinske to schedule for a future board meeting.

Public Input: Gary Sauer asked for clarification of the additional MTF monies coming in fiscal year 2019.

Meeting Adjourned at 11:08 AM.

Minutes approved 6/28/18.

Robert Rosa, Chairman

Jennifer L. Kolinske, Clerk