

The regular meeting of the Board of County Road Commissioners of Benzie County was called to order by Chairman Rosa at the Road Commission offices in Honor, Michigan on Thursday, July 26, 2018 at 9:30 AM.

Present:	Chairman Bob Rosa Vice-Chairman Ted Mick Member Jim Bowers	Manager Matt Skeels Clerk Jennifer Kolinske
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Motion by Comm Mick and supported by Comm Bowers to amend the agenda adding superintendent wage recommendation, Pioneer Road update and Engineering Technician position. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

Minutes from the 7/12/2018 meeting were accepted as presented.

Motion by Comm Bowers and supported by Comm Mick to pay bills #45274 to #45315 in the amount of \$385,942.08 and Payroll #15 and #15a for \$64,733.11. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

Motion by Comm Mick and supported by Comm Bowers to pay the MERS EFT in the amount of \$46,149.05. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

Work Summary:

Mike Johnson Shop Foreman – Truck #401 is back on the road. Training on grade slope feature with new grader today. Snow wing for grader arrived today. Working on year-end parts inventory. Mechanics working on Monroe floats – warranty issue, parts are being sent to us at no cost and we will be reimbursed for our labor to install these.

Scott Fasel Road Foreman – Bladed all roads this week. Excavator working on drainage issues. Repaired a few failing culverts. Skip loader out prepping for future paving projects. Completed restoration on Eastman. Elmer's is working through their paving list. New assistant positions seem to be working out well.

Standing guest: Gary Sauer, County Commissioner – Commissioners authorized ballot for School Resource Officers. Village of Elberta sends out a big thank you for a successful 4th of July. County is looking at hiring an outside firm to do a “deep dive” into their finances.

Public Input: Sherry Taylor – mentioned the damage to Cinder Road between Pioneer and Zimmerman from the logging trucks. Craig Meredith voiced concerns regarding the possibility of new driveways going in without permits, Haze Road - Black Bridge area parking/emergency vehicle access, and that the abutments there are in bad shape as well.

Items Before the Board:

Ron Wohlford contract FY 2019 - Motion by Comm Mick and supported by Comm Bowers to authorize Manager Skeels to sign the Contract for Accounting Services from Ron Wohlford, CPA. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

Grand Traverse Conservation District - Motion by Comm Rosa and supported by Comm Bowers to approve a permit for spraying for Japanese Knotweed, an invasive species, in four locations in the county, with the stipulation that the Conservation District contact the property owners at the locations that will be sprayed. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

Letter of Support for CRA-National Coastal Resilience Fund – The request for a letter of support was reviewed and approved by the BCRC board.

Page 2, Benzie CRC mtg 7/26/18

Superintendent Wage Recommendation - Motion by Comm Mick and supported by Comm Bowers to authorize Manager Skeels to offer a salary of \$64,000 per year to the newly promoted Superintendent. Ayes: Rosa, Mick and Bowers. Nays: None. Motion carried.

Engineering Technician Position – Ron Bushong gave his two weeks notice today. Manager Skeels to discuss today with the Assistant Engineering Technician his ability to assume the duties of this position for the short-term.

Correspondence/Information/Discussion:

3rd QTR Financials – Financial Manager/Clerk Kolinske gave a brief overview of the 3rd QTR Financials. MTF revenues are over budget by \$460,323.20. Expenditures for Direct Equipment Expense, Operating Expense, Administrative Expense and Winter Maintenance are over budget by \$710,571.39. The net result of this is that we are approximately \$250,000 over budget year to date.

Marshall Road Update – Manager Skeels gave a brief update regarding the Marshall Road project. We had some permit and easement issues that after today will be resolved.

FY 2019 Additional MTF distributions – Manager Skeels shared an update with the board on the additional funds we can expect in FY 2019 (PA 207 of 2018/SB 848). These additional funds will be distributed in October 2018 and January 2019.

Local Match Policy – Manager Skeels discussed with the board the idea of setting a dollar amount each year when funds are available for township match projects. The funds could be distributed with a formula based on miles and population of each township. Manager Skeels to present a draft policy to the board at a future meeting to be determined.

King Road Bridge – Paving patch issues were reviewed by Link Engineering and have now been approved.

Benzie County Recycle Hazardous Waste collection Aug 4, 2018 @ BCRC – recycle hours will be between 9:00 AM and 1:00 PM.

Pioneer Road Update – Manager Skeels updated the board on the status of the Pioneer Road curve project. Work order has been signed to proceed with an additional 1 ½ inch overlay to correct the current issues. ATP has put forth an alternative solution that is in the process of being reviewed by MDOT. Project has a deadline of July 27, 2018.

Public Input: Craig Meredith – inquired about bump on Carmean Road and also status of Homestead paving.

Board Round Table: Platte Lake Improvement Association has requested that we use zero phosphate fertilizer. Costs for this change will be .70 cents less per bag than we pay now.

Meeting Adjourned at 11:20 AM.

Minutes approved 8/9/2018.

Robert Rosa, Chairman

Jennifer L. Kolinske, Clerk