

The regular meeting of the Board of County Road Commissioners of Benzie County was called to order by Chairman Rosa at the Road Commission offices in Honor, Michigan on Thursday March 28, 2019 at 9:30 AM.

Present: Chairman Bob Rosa  
 Vice-Chairman James Bowers  
 Member Ted Mick  
 Manager Matt Skeels  
 Clerk Jennifer Kolinske

Motion by Comm Bowers and supported by Comm Mick to amend the agenda adding May meeting dates and MTF Update. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

The March 14, 2019 minutes were accepted as presented.

Motion by Comm Mick and supported by Comm Bowers to pay bills # 45937 to # 45965 in the amount of \$289,274.10 and Payroll #6 for \$60,995.40. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

Motion by Comm Bowers and supported by Comm Mick to pay the MERS EFT in the amount of \$48,388.12. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

**Work Summary:**

Mike Johnson Shop Foreman/Facility Manager – N/A

Scott Fasel Superintendent – We have hired two full-time drivers, Tom Blake who worked this past winter season for us and Sean Emery who was a past employee. Waiting to hear back from a potential candidate for Mechanic's position. Clarence is stating that he has approximately one more year and then he will retire. Crew has been working on many washout areas. Gravels will be priority as soon as frost is out of the ground. Hoping within the next two to three weeks frost laws will come off. Crew working on trees throughout the County.

**Standing guest: Gary Sauer, County Commissioner – N/A**

**Public Input:** - N/A

**Items Before the Board:**

Encroachment River Road-Thelma Rider - Motion by Comm Bowers and supported by Comm Mick to approve the Encroachment permit present by Thelma Rider Novak. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

Mitten Race – Sunday May 26, 2019 - Motion by Comm Bowers and supported by Comm Rosa to allow Crystal Mountain to hold the Mitten Race using Benzie County roads, providing no roads are closed to traffic at any time and that insurance is provided holding the Road Commission harmless. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

Homestead Township Clean-up Day May 18, 2019 - Motion by Comm Mick and supported by Comm Bowers to allow Homestead Township to use the Road Commission parking lot for their spring clean-up day providing insurance is provided holding the Road Commission harmless. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

FY 2017 Audit Refund to MERS Surplus Account-Corrective Action Plan Update – Clerk Kolinske informed the board that our Correct Action Plan for 2019 has been accepted by the State of Michigan. Motion by Comm Mick and supported by Comm Rosa that our fiscal year 2017 MDOT refund of \$84,007.00 be paid to our MERS Surplus Division account in accordance with our Corrective Action Plan. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

Truck #412 & #413 Outfitting- Motion by Comm Bowers and supported by Comm Mick to approve the Truck outfitting estimates of \$119,987.33 for truck #412 and \$91,737.83 for truck #413. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

Snell Road – Mr. Scott Papineau discussed his survey of a parcel on Snell Road that he wants to insure there is actual frontage on Snell Road. Snell Road is a seasonal “Road by User”. BCRC staff agrees at this time that the current location of Snell Road shown on Mr. Papineau’s drawing is accurate and does provide access to the parcel he is creating. Mr. Papineau will provide BCRC a copy of the final survey showing irons when completed.

CRA NFWF SOGL Letter of Support- Motion by Comm Rosa and supported by Comm Bowers to approve the CRA NFWF SOGL Letter of Support authorizing Manager Skeels to sign said letter. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

May 2019 Board Meeting Dates- Motion by Comm Mick and supported by Comm Bowers to change the May meeting dates from May 9, 2019 and May 23, 2019 to May 16, 2019 and May 30, 2019. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

#### **Correspondence/Information/Discussion:**

Bridge Bundling – Manager Skeels presented a survey regarding “Bridge Bundling” that he is completing and asked the board for some guidance.

Governors Road Proposal – Manager Skeels shared with the board a revised proposal for the .45 cent gas tax increase.

Notswick Road Bridge – The weight rating submitted to MDOT by our Bridge Engineer was incorrect. Manager Skeels is working with the Bridge Engineer to resolve this.

Inland Township Construction Authorizations-Brundage & Carmean - Motion by Comm Mick and supported by Comm Bowers to add language to the Inland Township Construction Authorizations allowing them to pay \$100,000.00 by September 30, 2019 on the Brundage & Carmean projects with the remaining balance due by May 31, 2020. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

MTF Update – Manager Skeels and Clerk Kolinske presented to the board the MTF adjustments for FY 2019 along with the estimates for FY 2019, 2020 and 2021.

**Public Input:** Ron Evitts mentioned that there is a “widow maker” tree on Wallin Road where payment meets gravel that needs to be taken care of.

**Board Round Table:** Clerk Kolinske presented to the board the gold star reward program that was created by our Administrative Assistant Pat Cote. Manager Skeels mentioned he will be attending the Ironman meeting in Almira Township on April 2, 2019.

Meeting Adjourned at 10:40 A.M.

Minutes approved 4/11/19.

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Robert Rosa, Chairman

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Jennifer L. Kolinske, Clerk