

The regular meeting of the Board of County Road Commissioners of Benzie County was called to order by Chairman Rosa at the Road Commission offices in Honor, Michigan on Thursday August 15, 2019 at 9:30 a.m.

Present: Chairman Bob Rosa  
Vice-Chairman James Bowers  
Member Ted Mick  
Manager Matt Skeels  
Clerk Jennifer Kolinske

The agenda was accepted as presented.

The July 25, 2019 minutes were accepted as presented.

Motion by Commissioner Bowers and supported by Commissioner Mick to pay bills #46304 to #46351 in the amount of \$402,864.59 and Payroll #16 for \$52,556.52. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

**Cash Summary:** Presented by Clerk Kolinske

**Work Summary:**

Mike Johnson Shop Foreman/Facility Manager – Our fuel system passed its annual testing. In-floor hoist passed its six-month testing. The hoist will need to be replaced soon. Tazz plow truck was repainted by one of our mechanics in preparation for the Coho Festival parade. Working on bid specs for two new trucks and roof repairs that will be going out for bid soon. Installed safety light switches throughout the building.

Scott Fasel Superintendent – N/A

Matt Skeels Manager – ACT 51 Mileage Certification was accepted by MDOT. Budget hearing will be held on September 26<sup>th</sup>. Met with Friends of Point Betsie to discuss plans for finishing the last section of paving. Received notice that we made the “Honor Roll” with CRASIF.

**Standing guest: Gary Sauer, County Commissioner** – Attended quarterly Centra Wellness meeting. According to the prosecutor’s office we sent more people to prison this year than last year. DHHS installed a new phone system approximately eight months ago, still trying to work out some issues with it. Attended Planning Commission meeting – it is becoming evident that short term rentals are becoming more popular. The Health Department is looking at going for a millage for early childhood development which would amount to approximately \$660,000. E. coli standards have been good this year. Thompsonville was granted their monies for 3<sup>rd</sup> Street project. Questioned limited sight distance issues and asked if it is possible to raise roads. Hoping strike will end so that projects can resume.

**Public Input** – Rob Desana at 6076 Shady Shores has had water coming into his garage the last two years and asked the board for some direction to correct the problem. Manager Skeels suggestion was to have the Village of Lake Ann remove the high ridge on Shady Shores. Comm Rosa suggested a seal strip along the cement edge of the garage to keep water out. Manager Skeels mentioned having Rob contact the Village of Lake Ann and have them pile snow in a different spot.

**Items Before the Board:**

Ironman Temporary Traffic Control Orders - Motion by Commissioner Bowers and supported by Commissioner Mick to approve the Ironman Temporary Traffic Control Orders. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried

Alan Leman – Request to Waive Paving Requirement – Discussion was held regarding the unnecessary need for a paved approach when going from gravel to gravel for a driveway. Manager Skeels has a call in to our attorney regarding the sight distance issue which is a big concern for BCRC. It was suggested that possibly some “Hill Blocking View” signs might be needed. Motion by Commissioner Bowers and supported by Commissioner Rosa to waive the paving requirement for Alan Leman’s driveway. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried

NMARC 2019 Ballot - Motion by Commissioner Rosa and supported by Commissioner Bowers to authorize Manager Skeels to complete NMARC 2019 Ballot. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried

Haze Road/Black Bridge Turn Around – Manager Skeels met with Mr. Hitesman last week to discuss creating a turn around. The site has already been approved by the DNR to create a turn around. Motion by Commissioner Bowers and supported by Commissioner Mick to allow the BCRC to spend up to \$750 for labor and gravel to help complete the turn around. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried

2019 Unused Township Local Share Funds – Motion by Comm Mick and supported by Comm Bowers to allow all Townships with unused funds to bank them for up to three years. Upon the fourth year the first year will drop off allowing the Townships to only bank three years at a time. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

2020 Recommended Township Local Share Funds - Motion by Comm Bowers and supported by Comm Rosa to increase the local match share with the Townships to \$200,000 for FY 2020 using the same formula as FY 2019 distribution. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

**Correspondence/Information/Discussion:**

Form 2067 – Annual Certification – Comm Rosa signed the Form 2067 Annual Certification.

2020-2024 MDOT Five Year Plan – Manager Skeels shared with the board MDOTs five-year plan.

Brine Update – First sample results were 14%, bid specs call for 26%. Second sample was taken at the same time by BCRC and Beckman again. These samples came in at 27%, however had to scrape the bottom of the tank to get the samples so possibly inaccurate. Manager Skeels has asked Beckman for a \$6,000 reduction in our bill & to pay for second brine test. Beckman is sending us a letter to address the issue.

Safety Grants – Manager Skeels reported that Gourdie Fraser has completed three safety grants for BCRC; Burnt Mill/669, Reynolds/Cinder and Grace/Pond intersections. These will be 2021 or 2022 projects. We will find out next spring if we have received the grant funds.

Radio Tower Issues – Radio tower electric bill doubled between last month and this month, Manager Skeels went out to the site and discovered many different items plugged in drawing electricity including an AC unit as well as about twenty-five antennas. To rent our own spot on a tower would be approximately \$1,000 per month. Administrative staff will continue to look at possible solutions and bring them back to the board at a future meeting.

Independent Bank CD Roll-over – Clerk Kolinske informed the board that we rolled the Independent Bank CD on August 7, 2019 and that we had earned \$2,030.49 in interest over the last six-months.

Telephone System – We have had issues with our phone system over the last few weeks. Seems to be working now, may need to look at budgeting for a new system in 2020.

2019 Rodeo/Luncheon – Planning for September 20<sup>th</sup> or 27<sup>th</sup>.

**Public Input:** N/A

**Board Round Table:** Manager Skeels stated that the Thomas Road paving project has some drainage issues, specifically two failed culverts. DEQ will return to look at culverts, both culverts should be repaired, however one is more critical than the other. Manager Skeels also mentioned that DJ McQuestion has asked for an extension on the Pioneer Curve Agreement.

Meeting Adjourned at 11:35 a.m.

Minutes approved 8/29/19.

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Robert Rosa, Chairman

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Jennifer L. Kolinske, Clerk