

The regular meeting of the Board of County Road Commissioners of Benzie County was called to order by Chairman Rosa at the Road Commission offices in Honor, Michigan on Thursday January 30, 2020 at 9:30 a.m.

Present: Chairman Bob Rosa
Vice-Chairman James Bowers
Member Ted Mick

Manager Matt Skeels
Clerk Jennifer Kolinske

Motion by Commissioner Bowers and supported by Commissioner Mick to amend the agenda to include, under Items Before the Board: Driveway Variance request by Larry Biehl; Approve Signers for MDOT Electronic Signing Program; and February 2020 Roll-over/Renewal of Bank CD. Ayes: Rosa, Bowers and Mick. Nays: None, Motion carried.

The January 09, 2020 minutes were accepted as presented.

Motion by Commissioner Rosa and supported by Commissioner Mick to pay bills #46838 to #46883 in the amount of \$219,020.97 and Payroll #2 & #2a for \$83,993.35, Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

Cash Summary: Clerk Kolinske presented the Cash Summary to the board.

Work Summary:

Mike Johnson Shop Foreman/Facility Manager – New pickup trucks will arrive next week. The new plow truck will be another 4-5 weeks. The LED light conversion resulted in a savings of more than \$3200.00 just in the main building, for the last 9 months. Discussion on carbide blades.

Scott Fasel Superintendent – Crew doing an excellent job. The tree crew is happy with the loader. The state has money that will allow us to replace some failing culverts. Update on the Slip Line Experiment on Mick Road.

Matt Skeels Manager – reported on information he received from 911 Director, Rebecca Hubers regarding the Reebok Ragnar Relay Race in Benzie County. The tower move has been successful.

Public Input – Alan Lemman requested that a copy of the Draft Minutes be available to the public at the board meetings.

Standing guest: Gary Sauer, County Commissioner – Gave a report on the latest meeting of the Benzie County Board of Commissioners as well as activities and events in and around the county.

Items Before the Board:

Driveway Variance for Larry Biehl – Mr. Biehl requested a variance for a driveway on a section of property that is 73.55 feet wide while the minimum requirement is 74.00 feet wide. Motion by Commissioner Bowers and supported by Commissioner Rosa to grant the variance to Mr. Biehl. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

Resolution 2020-03 Selling of 2021 Federal-Aid – Presented by Commissioner Mick and supported by Commissioner Bowers to approve selling of our 2021 Federal Aid. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

Annual Appointment of Clerk & Deputy Clerk – Motion by Commissioner Rosa and supported by Commissioner Mick to appoint Jennifer Kolinske - Clerk and Patricia Cote - Deputy Clerk for the Board of the Benzie County Road Commission for calendar year 2020. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

North Mitten Race – Board approved request letter from Janice Davison to hold the annual 2020 North Mitten Race at Crystal Mountain. Motion to approve the request by Commissioner Bowers and supported by Commissioner Mick. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

CRA Board of Directors Ballot – Motion by Commissioner Bowers and supported by Commissioner Mick to cast our vote to re-appoint Burt Thompson to the CRA Board of Directors. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

Approve Signers for MDOT Electronic Signing Program and the Homestead Road Contract #20-5010 – Motion to approve Commissioner Rosa, Matt Skeels, Scott Fasel and Jennifer Kolinske as MDOT electronic signers, and Commissioner Rosa and Manager Skeels to sign the Homestead Road contract. Motion presented by Commissioner Bowers and supported by Commissioner Mick. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

Bank CD 1.4% Due to Roll-Over February 2020 – Motion to renew with Independent Bank presented by Commissioner Rosa and supported by Commissioner Mick. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

Correspondence/Information/Discussion:

1st QTR 2020 Financials – Presented by Clerk Kolinske

Wexford & Manistee Building Visits – Manager Skeels gave a summary of the visits.

School Property – Manager Skeels spoke with Benzie Central Superintendent Matt Olsen about the school located next to the Road Commission. He stated that the school intends to sell the property.

Local Road Share Balances for 2020 – conversation regarding Platte Township and Lake Township pooling funds for Saffron Road.

Saffron Road – need an estimate before discussions with Lake and Platte Townships.

Paving Bids & Material Bids Opening – Manager Skeels discussed the opening of the bids. The Board would like this to occur at the regularly scheduled open meetings of the Board of Road Commissioners.

Public Input: Gary Sauer asked about the process for holding asphalt bidders to specifications.

Board Round Table: Clerk Kolinske updated the board on the costs associated with the Hooker, Skinner and Dymond Road structures

Meeting Adjourned at 12:05 p.m.

Robert Rosa, Chairman

Jennifer Kolinske, Clerk

Patricia Cote, Deputy Clerk

A special meeting of the Board of County Road Commissioners of Benzie County was called to order by Chairman Rosa at the Road Commission offices in Honor, Michigan on Thursday February 6, 2020 at 9:00 a.m.

Present:	Chairman Bob Rosa	Manager Matt Skeels
	Vice-Chairman James Bowers	Clerk Jennifer Kolinske
	Member Ted Mick	

The agenda was accepted as presented.

Public Input – None.

Items Before the Board:

Resolution 2020-04 Homestead Road Project MDOT Contract #20-5010 – the Motion to approve Resolution 2020-04 on the Homestead Road Project MDOT Contract #20-5010 was presented by Commissioner Bowers and supported by Commissioner Mick. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

Public Input: None.

Meeting Adjourned at 9:15 a.m.

Robert Rosa, Chairman

Jennifer Kolinske, Clerk

Patricia Cote, Deputy Clerk