

The regular meeting of the Board of County Road Commissioners of Benzie County was called to order by Chairman Rosa at the Road Commission offices in Honor, Michigan on Thursday March 12, 2020 at 9:30 a.m.

Present: Chairman Bob Rosa Manager Matt Skeels
Vice-Chairman James Bowers Clerk Jennifer L Kolinske
Member Ted Mick

The agenda was amended moving “Opening of Advertised Bids” from Items Before the Board to just after review of the Cash Summary. Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

The February 20, 2020 minutes were accepted as presented.

The March 5, 2020 minutes were accepted as presented.

Motion by Commissioner Bowers and supported by Commissioner Mick to pay bills #46934 to #46993 in the amount of \$251,416.49 and Payroll #5 for \$62,834.18, Ayes: Rosa, Bowers and Mick. Nays: None. Motion carried.

Motion by Commissioner Rosa and supported by Commissioner Mick to pay the MERS EFT in the amount of \$55,252.68. Ayes: Rosa, Bowers and Mick. Nays: None, Motion carried.

Cash Summary: Clerk Kolinske presented the Cash Summary.

Opening of Advertised Bids – Bids for the following were opened at the meeting: HMA Crack Treatment, Chip Seal and Fog Seal, M-22 Raised Edge (MDOT Project), US-31 Between Leelanau Street and Deadstream Road, Mill & Repave (MDOT Project) and US-31 North of Wild Laurel Lane, Mill & Repave (MDOT Project).

Work Summary:

Mike Johnson Shop Foreman/Facility Manager – N/A

Scott Fasel Superintendent – It has been a productive winter for tree cutting. Reported an accident that happened with one of our trucks on Monday. Taking extra steps to stress the importance of safety first. Hoping to lift frost law restrictions early to mid-April. Crew is looking forward to spring. MDOT 2020 US 31 project includes adding a turning lane from Chum’s Corners to Cherry Growers.

Matt Skeels Manager – Attended the 2020 Highway Conference in Lansing this week. Mentioned that attendance was down this year. Discussion was held at the meeting regarding fresh water mussels, which are the latest protected species that will require some additional work and expenses when it comes to bridge and culvert work. The mussels, if found in a project zone, need to be protected and relocated.

Standing guest: Gary Sauer, County Commissioner – Erosion issues presentation will be given at the Garden Theatre this evening from 6-8 p.m. Benzie school board is discussing reductions for their next school proposal. Health department has signed a one-year agreement with Childhood Development. Townships are all currently working on their budgets. Blaine Township supervisor will not be running for re-election. Benzie Transportation Authority is looking for two new board members. Village of Thompsonville is inquiring about future road projects on CR-669. Mentioned that most

county commissioners feel renovations to old BCRC building may not be the best option and that they feel there would be enough support for a new facility.

Public Input: N/A

Items Before the Board:

2021 Truck Equipment Outfitting Estimates – Manager Skeels presented to the board the detailed specifications and costs to outfit the trucks we will receive this fall.

James Lamont – Cinder Road Culvert - Motion by Commissioner Rosa and supported by Commissioner Bowers to have BCRC upgrade the culvert in front of the home located at 18475 Cinder Road from a 12-inch to an 18-inch culvert to address flooding issues on Mr. Lamont’s property. Ayes: Rosa, Bowers and Mick. Nays: None, Motion carried

Proposed Permit Fee Changes – Motion by Commissioner Rosa and supported by Commissioner Bowers to update the BCRC “Permit Fee Schedule” adding language and fees for non-profit and for-profit special events based on type and size. Ayes: Rosa, Bowers and Mick. Nays: None, Motion carried.

Homestead Township May 16, 2020 Clean-up Day - Motion by Commissioner Bowers and supported by Commissioner Mick to allow Homestead Township the use of the BCRC grounds on May 16, 2020, from 8:00 a.m. to noon for their annual Township clean-up day. Ayes: Rosa, Bowers and Mick. Nays: None, Motion carried.

Correspondence/Information/Discussion:

Building Improvements/Renovations Review & Discussion – Manager Skeels presented a memorandum letter received from Architecture Technology, P.C. and a summary document he created that highlights the pros and cons of options A and B.

Closed Session – To Consider the purchase or lease of real property –

10:33 a.m. - Motion by Commissioner Bowers and supported by Commissioner Mick to enter into a closed session to consider the purchase or lease of real property. Ayes: Rosa, Bowers and Mick. Nays: None, Motion carried.

11:25 a.m. Motion by Commissioner Bowers and supported by Commissioner Mick to exit the closed session considering the purchase or lease of real property. Ayes: Rosa, Bowers and Mick. Nays: None, Motion carried.

Motion by Commissioner Bowers and supported by Commissioner Rosa to approve expenditures for one set of revised plans and a phase one environmental assessment of the school property. Ayes: Rosa, Bowers and Mick. Nays: None, Motion carried.

Public Input: N/A

Board Round Table: Manager Skeels shared the MCRCSIP nominations form with the board.

Meeting Adjourned at 11:35 a.m.

Robert Rosa, Chairman

Jennifer Kolinske, Clerk