

The regular meeting of the Board of County Road Commissioners of Benzie County was called to order by Chairman Rosa **via teleconference** through the Road Commission offices in Honor, Michigan on Thursday, April 23, 2020 at 9:47 a.m.

Present:	Chairman Bob Rosa Vice-Chairman James Bowers Member Ted Mick	Manager Matt Skeels Clerk Jennifer Kolinske
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The agenda was accepted as presented.

The April 9, 2020 minutes were accepted as presented.

Motion by Commissioner Mick and supported by Commissioner Bowers to pay bills #47028 to #47086 in the amount of \$176,823.74 and to pay Payroll #8, #8a and #8b in the amount of \$71,567.31. Roll Call: Commissioner Rosa - Aye; Commissioner Bowers - Aye; and Commissioner Mick-Aye, Nays: None. Motion carried.

Cash Summary: Clerk Kolinske presented the Cash Summary.

Work Summary:

Mike Johnson-Shop Foreman/Facility Manager – N/A

Scott Fasel-Superintendent – Elmer’s to begin on Homestead Road paving project on April 27, 2020. We have full crew back working.

Matt Skeels-Manager – Working on staying on top of the latest developments with COVID-19. Our local health department has been an excellent resource for this.

Standing guest: Gary Sauer, County Commissioner – Currently, health department is holding meetings to update our county once per week. Lakeshore trails, campgrounds and museums are all closed and don’t anticipate re-opening until July 2020. Area schools have been granted permission to open early this fall. This might help with the lost time this spring. Frankfort City Hall is closed for 14 days after a possible exposure case.

Public Input: N/A

Items Before the Board:

Material Bid Awards – 22A & 23A Aggregate - Motion by Commissioner Rosa and supported by Commissioner Bowers to approve the bid received from Al’s Aggregate for 5,000 cubic yards of 22A and 5,000 cubic yards of 23A with the condition that the bid specifications for the gravel must be met the first time tested or the board will reject the gravel and reserves the right to use Elmer’s as a back-up bidder. Roll Call: Commissioner Rosa - Aye; Commissioner Bowers - Aye; and Commissioner Mick-Aye, Nays: None. Motion carried.

Correspondence/Information/Discussion:

Update on COVID-19 (Corona Virus) Regarding Staffing – We are back to working with a full crew and administrative staff. Crew is split in three groups for orders to help with social distancing. New fuel station procedures are in place for our staff as well as anyone who pumps fuel from our tanks. We have ordered a sanitization mister like the one Benzie Bus has. It is currently on back-order. Kalkaska County Road Commission had a positive COVID-19 case recently.

Public Input: N/A

Board Round Table: Manager Skeels stated that the National Parks were requesting we close roads to the parks since they are closed, we told them we were unable to do that. The only road closure we currently have now is at Aral Road due to a flooding issue. Elmer's is trucking down Covey Road for back fill for the US-31 project. We have been assured that any damage done to the road will be repaired once they are done with the project. Lastly, Manager Skeels informed the board that the latest drawing for potential building renovations/modifications is complete and that he will e-mail it out to all the board members.

Meeting Adjourned at 10:32 a.m.

Robert Rosa, Chairman

Jennifer L. Kolinske, Clerk