

2. The persons authorized to sign on these depositories are: Michelle L. Thompson, County Treasurer; Kelly Long, Chief Deputy Treasurer; Matthew Skeels, Manager of the Road Commission; Joel Nedow, Financial Manager/Clerk to the Board; and Lisa R. Taber, Payroll Clerk, and
3. The Treasurer is authorized to enter into and execute on behalf of the Road Commission any contracts with any bank or trust company for the safekeeping or third-party custodianship of any of the Road Commission's securities as well as any contracts or repurchase agreements with any corporation for the purchase of any such securities which will be the subject of such safekeeping or third-party custodianship arrangements, on such terms and conditions as the County Treasurer shall require, and
4. The County Treasurer is authorized to rely on the continuing effect of this Resolution until amended or repealed by a subsequent resolution of this or a successor Board of County Road Commissioners.

Roll call vote: Rosa – aye; Bowers – aye and Mick – aye. Nays: None. – Resolution is hereby adopted.

Commissioner Rosa then closed the Organizational meeting at 9:55 a.m.

A regular meeting of the Board of County Road Commissioners of Benzie County was then called to order by Chairman Bob Rosa at 9:56 a.m.

The agenda was accepted as presented.

December 23, 2020 regular meeting minutes were approved.

Motion by Commissioner Bowers and supported by Commissioner Mick to pay bills #50178 to #50229 in the amount of \$126,811.68 and Payroll #1 for \$68,930.70.

Discussion: None. Ayes: Rosa, Bowers and Mick. Nays: None. Motion is hereby approved.

Cash Summary: Reviewed – no comments offered.

Work Summary:

-Reviewed written report summarizing the tasks and activities completed or in-progress for the Manager and for each department head. Skeels provided an update on the latest news regarding the availability of the COVID-19 immunization for the Road Commission employees including commissioners. Nedow reported he has completed the preparations for out-sourcing Transport and Utility permits to Oxcart, LLC. While available now, mandatory compliance is scheduled for February 1st and staff has sent notices to as many past applicants as possible. Superintendent Fasel provided an oral report as to what tasks the crew members have been performing when not snow plowing as the weather so far this winter has been mild.

Standing guest: Gary Sauer, County Commissioner – Presented an oral report over the phone for items/issues the Benzie County Board of Commissioners is dealing with as well as events impacting local government from around Benzie County. Sauer reported attending the Joyfield Township Township when the Mick Road Hill-cut proposal was discussed. He learned that the township has limited funds at their disposal this year and if there is interest in pursuing the project, they may discuss if the Road Commission would allow them to fund the upgrade over a two-year period. Skeels too stated that he attended virtually and is not hopeful that the Township would commit to funding the project.

Public Input: None.

Items Before the Board:

Request to approve annual Act-51 Certification maps as of 12-31-20:

Manager Skeels reported there has been no changes in the number of miles the Road Commission is certifying when compared to last year and the only change was changing Oakley Road from seasonal road to all-season status.

Motion by Commissioner Bowers supported by Commissioner Mick to authorize the Chairman to sign/approve the Act-51 Certification cover sheet updated for 12-31-20 as presented.

Discussion: None.

Ayes: Rosa, Bowers and Mick. Nays: None. – Motion is hereby approved.

CRA Board of Directors' Ballot – Northern Michigan Association representative:

Motion by Commissioner Mick supported by Commissioner Bowers to instruct staff to vote for Jerry Heim, Kalkaska County for the position of County Road Association Board of Directors' – Northern Michigan Association which is a three-year term.

Discussion: None.

Ayes: Rosa, Bowers and Mick. Nays: None. – Motion is hereby approved.

Approve/ratify street maintenance agreement-Village of Benzonia:

Motion by Commissioner Bowers supported by Commissioner Rosa to execute the three-year Street Maintenance Agreement between the Benzie County Road Commission and the Village of Benzonia.

Discussion: None.

Ayes: Rosa, Bowers and Mick. Nays: None. – Motion is hereby approved.

Authorize Road Commission to accept credit card payments for permit applications:

Nedow asked the Board for permission to allow the Road Commission to accept credit card payment for permit applications as the majority of road agencies and governmental units in northern Michigan already accept this method of payment for the services they offer. No objections were offered.

Motion by Commissioner Bowers supported by Commissioner Mick to authorize the Finance Manager to incorporate accepting credit card payments for permit applications and services.

Discussion: None.

Ayes: Rosa, Bowers and Mick. Nays: None. – Motion is hereby approved.

Correspondence/Information/Discussion:

-Skeels presented a Phase II – Environmental Assessment/Asbestos Inspection/Paint Chip Sampling proposal for the Platte River Elementary School property as prepared by Otwell-Mawby, PC Consulting Engineers. No action was taken as Benzie School District is working on resolving easement issues for the adjacent property before they would be ready to formally offer the property to the Road Commission, possibly later this spring.

-Discussed the Esch Road FLAP grant project: Skeels noted that even though the scope of the project is within the road right of way, an environmental assessment is now being required before the project can be ready to bid. It is his hope that the National Park Service would be willing to honor their earlier commitment to work with the MDOT Project programmer so that the Road Commission would not need to undertake the assessment study ourselves which would likely be expensive and likely delay construction until possibly next year.

-Briefly discussed the possibility of reducing the Road Commission's overhead rate charged for providing billable services. Nedow instructed to include this topic on the next meeting agenda.

Board Round Table: None.

Public Input: None.

With no further business to discuss the meeting was adjourned at 11:00 a.m.

Robert Rosa, Chairman

Joel Nedow, Clerk